**APPLICATION FOR USE OF INDIVIDUAL FSTD -**

**COMPLIANCE DOCUMENT**

***Section 1 FSTD Details***

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| --- | --- |
| **Approved Training Organisation (ATO)1** *(Name/Location/Competent authority exercising oversight over FSTD)* | Click here to enter text. |
| **FSTD qualification certificate and specifications2** *(No/Issuing authority/Date of issue/Reference to the compliance document/Aircraft type and variant/Holder/Location)* | FFS[ ]  FTD[ ]  FNPT[ ]  BITD[ ]  OTD[ ] Click here to enter text. |
| **Re-issued FSTD qualification certificate3***(Reference to circumstances)* | Click here to enter text. |
| **FSTD evaluation report4** *(No/Validity/Evaluation details)* | Click here to enter text. |
| **FSTD user5** | Click here to enter text. |

**1**Compliance with ORA.GEN.105 shall be proved by the applicant. ATO certificate should be attached to the application.

**2**FSTD qualification certificate and specifications should be attached to the application.

**3** FSTD qualification certificate shall be re-issued under the following circumstances:

* A change of location and/or FSTD Operator (after an appropriate evaluation)
* A change to the technical capabilities as a result of approval of a major change
* A change to any restrictions or limitations (adding, removal or change)

4 FSTD evaluation report should be attached to the application.

5 Means the organisation or person requesting training, checking or testing through the use of an FSTD to an ATO.

***Section 2 AOC Holder***

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| **AOC Holder’s name** | Click here to enter text. |
| **Contact person***(Name/telephone/email)* | Click here to enter text. |
| **TRE/CRE/SFE1***(Reference to the list)* | Click here to enter text. |
| **FI/TRI/CRI/SFI2***(Experience and qualification/Reference to the list)* | Click here to enter text. |
| **Use of FSTD3***(Route/area and aerodrome knowledge/Differences between aircraft and FFS and its addressing method/Training/Checking)* | Proficiency training and checking[ ]  LOFT[ ]  ACAS II training[ ]  Parts of CRM training[ ]  Steep approaches[ ]  PBN[ ]  MNPS[ ]  RVSM[ ]  ETOPS[ ]  LVO[ ]  Operations based on QFE[ ]  ZFTT[ ]  Flight crew incapacitation training[ ]  Undertaking of instructions of category C aerodrome[ ]  ESET[ ] Level A differences[ ]  Level B differences[ ]  Level C differences[ ]  Level D differences[ ]  Click here to enter text. |
| **Content of the training and checking, conduct of the check, specific requirements, including pass marks, flight test tolerance4***(Reference to the training and checking programmes, including syllabi – its documentation and implementation)* | Click here to enter text. |
| **Contracted activities5***(Reference to contracting training and checking either under the operator’s approval or organisation itself certified).*  | Click here to enter text. |
| **Monitoring of changes to the FSTD and ensuring that those changes do not affect the adequacy of the training programmes6** *(References to the application that shall be submitted, records as specified in the operator’s procedures, submission of any relevant documentation, receipt of formal approval, including prescribed conditions under which the organisation may operate during the change).* | Click here to enter text. |
| **FSTD on-going validity7***(Reference to the operator’s procedures on the monitoring of FSTD annual recurrent evaluation).* | Click here to enter text. |
| **AOC/FSTD Qualification Certificate Holder’s training manual8***(Reference to FSTD specifications detailed in the training manual)*  | Click here to enter text. |
| **Training and checking programmes***(Specify the programmes where the FSTD will be used)* | Click here to enter text. |

**1**Operator’s list of used examiners should be attached to the application.

**2** Operator’s list of used instructors should be attached to the application.

**3**Operator’s form on performed classification of differences between the aircraft and FFS and compliance methods should be attached to the application.

**4** The manoeuvres/procedures to be completed during the practical training and operators proficiency check combined with the proficiency check for the revalidation of the class or type rating according to Appendix 9 of Annex I Part-FCL of Commission Regulation (EU) No 1178/2011.

**5**Reference to ORO.GEN.205 (b): When the certified operator contracts any part of its activity to an organisation that is not itself certified in accordance with this Part to carry out such activity, the contracted organisation shall work under the approval of the operator. The contracted organisation shall ensure that the competent authority is given access to the contracted organisation, to determine continued compliance with the applicable requirements.

**6** According to ORO.FC.145the operator shall establish a system to adequately monitor changes to the FSTD and to ensure that those changes do not affect the adequacy of the training programmes.

**7** The on-going validity of the device is maintained by an annual recurrent evaluation by the competent authority according to ORA.FSTD.105.

**8** According to ORA.FSTD.100 (b)(2), if the Holder of FSTD qualification certificate issued in accordance with Part-ORA, is an AOC holder as well, the FSTD specifications shall be detailed in the AOC holder’s training manual

***Section 3 Compliance Statement***

The application and all documents attached to this application have been verified by the applicant and found in compliance with the applicable requirements to use this individual flight simulation training device (FSTD) during the flight crew training and checking according to the established and maintained programmes, including syllabi, as specified in the application.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Operator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Section 4 CAA review***

**Initial review completed:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *Flight Operations Inspector Initials/Date*

**Final review completed:**

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**LV CAA Approval issued:**

*LV CAA**Letter reference No/Date*

**Application returned to the operator:**

*LV CAA**Letter reference No/Date*

**Withdrawal of the LV CAA Approval:**

*LV CAA Letter reference No/Date*